

In accordance with Article 13 of the General Data Protection Regulation of 27th April 2016 (EU Official Journal of Laws 199 of 04.05.2016), I hereby announce that:

1. The administrator of your personal data is:

ASKOM Sp. z o.o. ul. Józefa Sowińskiego 13 44-100 Gliwice
2. Your personal data will be processed:
 - a) In order to carry out activities aimed at the conclusion of an agreement and its subsequent implementation, whereas the legal basis for the processing of personal data is Article 6 (1) (b) of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27th April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (hereinafter referred to as RODO).
 - b) In order to meet the legal requirements in the area of accounting - art. 6 (1) (c) of RODO.
 - c) In order to carry out training services and issue a relevant certificate confirming the participation in the training – what is necessary to perform the concluded contract in accordance with art. 6 (1) (b) of RODO and based on the consent given in accordance with art. 6 (1) (a) of RODO.
 - d) For the purposes of assertion of a claim – in accordance with art. 6 (1) (f) of RODO - for the legitimate interest of the Administrator, which is to secure the Administrator's claims.
 - e) For the purposes of qualitative research of the rendered services – art. 6 (1) (f) of RODO – for the legitimate purpose of the Administrator, which is the analysis of the undertaken economic activity to assess the financial liquidity of the Administrator.
 - f) For the legitimate purposes, i.e. conducting of analysis and statistics – based on the art. 6 (1) (f) of RODO – analysis of the undertaken economic activity.
 - g) For marketing and promotion of services or products offered by Companies from the capital group on the basis of granted voluntary consent, in accordance with – art. 6 (1) (a) of RODO.
3. The Recipients of your personal data are:
 - a) Solely entities authorized to obtain personal data on the basis of the provisions of law;
 - b) Entities, which the Company entrusts with processing of personal data,
 - c) Banks - in the area of payment support,
 - d) Law Offices,
 - e) Postal operators and companies providing courier services.
4. We not be transferred your personal data outside of the European Union or the European Economic Area.
5. Your personal data will be stored in case:
 - a) Agreement - for the duration of the agreement and during negotiation to conclude agreement,
 - b) Consent – until the withdrawal of your consent,
 - c) Legally legitimate interest - until that interest ceases to exist,
 - d) Negotiations as a result of which the contract has not been concluded - by the end of the calendar year following after the year in which you last contacted us in order to conclude the agreement. This period may be extended in case of the need to pursue claims or defend against claims by the Administrator.
6. You have at all times the right to access your data and the right to rectify it, delete, limit the processing, transfer your data as well as object to the processing for marketing purposes.
7. You have the right to withdraw your consent at any time with no impact on the lawfulness of the processing, which was made on the basis of consent prior to its withdrawal and you are entitled to transfer your data.
8. Furthermore, you also have the right to make a complaint to the supervisory authority, that is a President of the Office for Personal Data Protection in Poland.
9. Your data will not be processed in an automated way, including in the form of profiling.
10. Provision of personal data to the extent necessary for the conclusion of an agreement is obligatory. Refusal to provide personal data necessary to conclude a agreement results in the failure to conclude the agreement. In other cases - submitting personal data is voluntary and refusal to provide personal data in this respect does not cause any negative effects.